

# ON LINE SERVICES

*Computer Training & Support*

## HTML 4.0 Programming Introduction

### Course Description

**Overview:** Students will learn HTML code.

**Objectives:** Upon successful completion of this course, students will be able to:

- Recognize the components of an HTML file and create such a file.
- Format paragraphs and characters using HTML.
- Link to local files and Web pages from their Web pages.
- Add graphics and sound to their Web pages using HTML.
- Create different kinds of lists to their Web page using HTML.
- Create multi-column and multi-row tables using HTML.
- Set background colors and graphics for Web pages.
- Evaluate Web page design and consider design issues that affect web pages.
- Add links to non-Web Internet sites from their Web pages.

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### Course Outline

#### Lesson 1: Overview of HTML

Overview  
Introduction to HTML  
Creating an HTML document

#### Lesson 2: Formatting text with HTML

Paragraph formatting with HTML  
Character formatting with HTML  
Comparing procedural and descriptive formatting

#### Lesson 3: Adding local and remote links

Adding local links  
Adding remote links  
Adding internal links with the named anchor tag

#### Lesson 4: Adding graphics and sound

Linking to and embedding graphics  
Linking to multimedia files

#### Lesson 5: Creating lists in HTML

Creating lists  
Creating nested lists

#### Lesson 6: Creating tables in HTML

Creating and modifying tables  
Creating advanced table elements

#### Lesson 7: Setting body and background attributes

Setting backgrounds and text colors

#### Lesson 8: Web page design guidelines

Web page style considerations

#### Lesson 9: Adding links to other Internet services

Links to non-Web Internet services

**What's next?** HTML 4.0 Programming Introduction is the first course in this series. HTML 4.0 Programming Advanced, the next course in this series, teaches student how to create more advanced Web pages.